



**MINUTES OF THE MEETING OF THE ACADEMIC COUNCIL**

**MEETING No.: 3**

**DATE: 07<sup>th</sup> January 2022, Time: 03:00 pm**

The meeting was chaired by Prof. Ankur Gupta, Director MIET and was held in an online mode. At the outset Prof. Gupta welcomed all the members of the Academic Council and provided a brief overview of the academic activities at MIET, besides the action taken on the resolutions of the last meeting. The agenda items, which along with their narration and relevant annexures were circulated to the members on 28<sup>th</sup> December 2021 over email, were subsequently transacted.

**Members present in the meeting:**

|     |   |             |
|-----|---|-------------|
| 1.  | <b>Prof. Ankur Gupta</b><br><i>Director, MIET</i>   | Chairperson |
| 2.  | <b>Prof. S.S. Sambyal</b><br><i>Professor, Head of the Department of Physics, University of Jammu</i>       | Member      |
| 3.  | <b>Prof. Vinod Sharma</b><br><i>Professor, Department of Computer Science &amp; IT, University of Jammu</i> | Member      |
| 4.  | <b>Prof. Ashok K. Ahuja</b><br><i>Visiting Professor, Civil Engineering, IIT Jammu</i>                      | Member      |
| 5.  | <b>Prof. Deepak Garg</b><br><i>Professor, Computer Science, Bennett University, UP</i>                      | Member      |
| 6.  | <b>Dr. Mani Madhukar</b><br><i>Program manager – University Relations, IBM</i>                              | Member      |
| 7.  | <b>Mr. Basit M. Keng</b><br><i>Advocate, J&amp;K High Court</i>   | Member      |
| 8.  | <b>Prof. Arvind Dewangan</b><br><i>Professor &amp; Head of the Department, CE, MIET</i>                     | Member      |
| 9.  | <b>Prof. Ashok Kumar</b><br><i>Professor &amp; Head of the Department, ECE, MIET</i>                        | Member      |
| 10. | <b>Prof. Raj Mohan Vaid</b><br><i>Professor &amp; Head of the Department, ASH, MIET</i>                     | Member      |
| 11. | <b>Dr. Hanuman Prasad Shukla</b><br><i>Associate Professor &amp; Head of the Department, EE, MIET</i>       | Member      |



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| 12. | <b>Dr. Anand Kumar Gupta</b><br><i>Sr. Associate Professor &amp; Head of the Department, CSE, MIET</i> | Member           |
| 13. | <b>Dr. Ankita Nanda</b><br><i>Associate Professor &amp; Head of the Department, SoM, MIET</i>          | Member           |
| 14. | <b>Mr. Vishal Gupta</b><br><i>Associate Professor &amp; Head of the Department, MCA, MIET</i>          | Member           |
| 15. | <b>Prof. B.C. Sharma</b><br><i>Professor, SoM, MIET</i>  | Member           |
| 16. | <b>Prof. S.K. Sharma</b><br><i>Professor, Department of ECE, MIET</i>                                  | Special Invitee  |
| 17. | <b>Prof. G.S. Sambyal</b><br><i>Professor, MCA, MIET</i>   | Special Invitee  |
| 18. | <b>Mr. Ashwani Kumar Padha</b><br><i>Controller of Examination, MIET</i>                               | Special Invitee  |
| 19. | <b>Dr. Sahil Sawhney</b><br><i>Associate Professor, SoM &amp; In-charge Strategic Initiatives</i>      | Member Secretary |

**AGENDA ITEMS**

- 1. To confirm the minutes of the 2<sup>nd</sup> meeting of the Academic Council held on 21<sup>st</sup> May 2021.**

Resolved that the minutes of the 2<sup>nd</sup> meeting of the Academic Council held on 21<sup>st</sup> May 2021 and circulated to all members on 26<sup>th</sup> May 2021 be confirmed.

- 2. To consider the action taken on resolutions of the 2<sup>nd</sup> meeting of the Academic Council held on 21<sup>st</sup> May 2021.**

Reviewed the matter and it was resolved to approve the action taken report on the resolutions of the 2<sup>nd</sup> meeting of the Academic Council held on 21<sup>st</sup> May 2021.

- 3. To approve admissions made under different programs during the academic session 2021-2022.**

The committee members reviewed the report on the admissions made during 2021-22 under the different programs, by the admissions committee of the college. It was also brought into the notice of the members that the admission process of MCA program was in progress till



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15<sup>th</sup> January and a final update shall be shared upon the commencement of the admission process. It was resolved to approve the admissions made in all the programs.

**4. To consider the report on the conduct of final examinations in online mode using proctoring for the even semesters during the period July-August 2021.**

A detailed report on the conduct of final examinations was presented before the esteemed members. It was informed that 1379 students appeared in more than 8250 online tests and a total expenditure of Rs. 8 Lakhs was incurred for carrying out these tests using an AI-based online testing platform “Proctor Track” to ensure sanctity of the examinations. The members appreciated the efforts of the institution in conducting the final examinations smoothly during the pandemic.

**5. To consider the report on the declaration of the result for different final examinations conducted for the even semesters.**

A detailed report on the declaration of the results for different final examinations conducted for the even semesters was presented before the committee members. It was also brought to the notice of the esteemed members that the students and parents have expressed their deep satisfaction upon timely declaration of the results. The members appreciated the efforts of the Controller of Examination wing at MIET for meeting and exceeding stakeholders’ expectations.

**6. To consider and approve the syllabi formulated for BBA (Hons.) and B.Com (Hons.) as recommended by the BoS of the School of Management.**

The members discussed the curriculum of both the programs as recommended by the Board of Studies of the School of Management for the first two semesters of the newly introduced programs, BBA (Hons.) and B.Com (Hons.) along with the recommended specializations in BFSI, IT Analytics and Digital Marketing for the batch 2021-24 onwards. It was resolved that the proposed syllabi/curriculum be approved for adoption.

**7. To consider the report on special merit-based scholarships provided to the students admitted during 2021-22 session at MIET under different programs.**

The members were apprised about the merit-based scholarships provided to the students admitted during 2021-22 session at MIET under different programs, based on their performance in the qualifying examinations. It was informed that a sum of Rs. 6,50,000 (Six Lakh and Fifty Thousand only) will be disbursed as scholarships to 70 students across all the programs. The committee members appreciated the initiative and it was resolved to approve the same.



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**8. To recommend start of five-year BBA LLB (Hons.) program at MIET with an intake of 120 seats from the academic session 2022-23.**

Considered the proposal to start a five-year BBA LLB (Hons.) program at MIET with an intake of 120 seats from the academic session 2022-23. It was further informed that the application form along with the prescribed fee of Rs. 5,50,000 (Five Lakh and Fifty Thousand only) for setting up of a new Law School at MIET was submitted to the Bar Council of India. The committee members appreciated the initiative of the institution to provide quality law education in the JK UT through introduction of Honours Program in Law. It was resolved to approve the start of five-year BBA LLB (Hons.) program at MIET.

**9. To recommend start of B.E CSE (Artificial Intelligence and Machine Learning) from the academic session 2022-23 with intake of 60 seats as per the provisions of the AICTE.**

The matter was placed before the committee members to start the B.E CSE (Artificial Intelligence and Machine Learning) program from the academic session 2022-23 with intake of 60 seats as per the provisions of the AICTE to start new programs in the emerging areas. The members appreciated the vision of the institution in starting new courses in the emerging areas. It was resolved to endorse the matter to the Governing Body for approval.

**10. To recommend the start of BSc. (Hons.) Physics and BSc. (Hons.) Chemistry with an intake of 60 seats each from the academic session 2022-23.**

Discussed the matter and it was resolved to start BSc. (Hons.) Physics and BSc. (Hons.) Chemistry with an intake of 60 seats each from the academic session 2022-23. The matter was endorsed to the Governing Body for approval.

**11. To approve the same curriculum as followed by the University of Jammu for the 2-year MCA programme for the session 2021-2022.**

Discussed the matter and it was resolved that the same syllabi as recently formulated by the University of Jammu for the new 2-year MCA programme be adopted at MIET for the batch 2021-2023. It was further resolved that based on the admissions during the next academic session the respective BoS will take a decision on the formulation of the new curriculum.

**12. To consider the plan for improvement of sports facilities at MIET.**

The members were briefed about the plan put in place to improve sports facilities at MIET including renovation of the basketball court to international standards and exploring creation of an indoor sports facility for the students. The committee members appreciated the initiatives taken and accorded their endorsement.



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**13. To recommend prizes and medals for students recognizing their academic achievements at MIET.**

The committee members considered the proposal to introduce medals along with financial incentives for students to recognize their academic achievements at MIET. It was suggested to introduce gold and silver medals at the course level for the engineering program in addition to the proposed program level awards. The committee members appreciated the introduction of academic awards and accorded their approval.

**14. To recommend the organization of Convocation/Graduation Day for graduating students at MIET.**

The members were apprised about organising Convocation/Graduation Day for the students admitted during 2020-21 onwards at MIET. The committee recognised it as a very important activity which must be held at MIET post the grant of Autonomous status. It was also decided to distribute the academic excellence awards on the graduation day. It was resolved to approve the matter.

**15. To approve setting up of a Centre for Excellence in Teaching-Learning (CETL) at MIET.**

A detailed plan was presented to the members for setting up a Centre for Excellence in Teaching-Learning (CETL) at MIET. It was informed that the CETL at MIET will focus on improving quality of teaching through training, sharing of best-practices and creation of content. The committee members appreciated the initiative and accorded their approval.

**16. To approve the Technology Enabled Learning (TEL) policy at MIET.**

The members were informed that MIET has framed the draft TEL policy as part of the outcome of the institution-wide workshop on TEL under the Commonwealth of Learning, UK/Canada. It was resolved that the proposed Technology Enabled Learning (TEL) policy be approved for implementation at MIET.

**17. To consider the revision in the CGPA scheme for all programs in line with the scheme adopted by the Faculty of Engineering, University of Jammu.**

Discussed the matter and it was resolved to approve the adoption of CGPA scheme for all programs in line with the scheme adopted by the Faculty of Engineering, University of Jammu for the engineering programs for the batches 2018-22 and onwards.

**18. To authorize Director MIET to conduct the final examination through online mode for the students of odd semesters from BE, M.Tech (CSE), MBA, MCA, BBA & B.Com programs.**



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This matter was placed before the esteemed members as a special item. It was resolved that in view of the spike in the covid cases, the Director MIET shall be authorized to take a decision on the conduct of the final examination through online mode for the students of odd semesters from BE, M.Tech (CSE), MBA, MCA, BBA & B.Com programs whose exams were scheduled in Mid-January to early February.

**19. Any other item**

The matter regarding applying for NBA accreditation for the MBA program was put forth by the Director with a view to apply for increase in intake from 60 seats to 120 seats to the AICTE from the academic session 2022-23. The members endorsed the matter.

The meeting concluded with a vote of thanks to the chair.

**Prof. Ankur Gupta**  
**Chairperson, Academic Council**

Copy to:

- PA to the Chairperson MIET for information
- Esteemed members of the Academic Council
- AR, MIET for putting up the recommendations of the Academic Council to the Governing Body
- Office Copy