



MINUTES OF THE MEETING OF THE ACADEMIC COUNCIL

MEETING No.: 1

DATE: 05th November 2020 at 03:00 pm

Members present in the meeting of the Academic Council

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| 1. | Prof. Ankur Gupta <i>Director, MIET</i> | Chairperson |
| 2. | Prof. S.S. Sambyal <i>Head, Department of Physics, University of Jammu</i> | JU Nominee |
| 3. | Prof. Vinod Sharma <i>Department of Computer Science & IT, University of Jammu</i> | JU Nominee |
| 4. | Prof. Ashok K. Ahuja <i>Visiting Professor, Civil Engineering, IIT Jammu</i> | Expert Member |
| 5. | Prof. Deepak Garg <i>Professor CSE, Bennett University</i> | Expert Member |
| 6. | Dr. Mani Madhukar <i>Program Manager, IBM Research</i> | Expert Member |
| 7. | Mr. Basit M. Keng <i>Advocate, J&K High Court</i> | Expert Member |
| 8. | Prof. V.K. Naik <i>Head of Department, CE</i> | Member |
| 9. | Mr. Salim R. Qureshi <i>Head of Department, CSE</i> | Member |
| 10. | Dr. Hanuman Prasad Shukla <i>Head of Department, EE</i> | Member |
| 11. | Mr. Jamini Sharma <i>Head of Department, ECE</i> | Member |
| 12. | Dr. Raj Mohan Vaid <i>Head of Department, ASH</i> | Member |
| 13. | Prof. P.N. Sharma <i>Head of Department, MBA</i> | Member |
| 14. | Mr. Vishal Gupta <i>Head of Department, MCA</i> | Member |
| 15. | Prof. B.C. Sharma <i>Professor, MBA</i> | Senior Teacher |
| 16. | Dr. Mekhla Sharma <i>Sr. Assistant Professor, CSE</i> | Senior Teacher |
| 17. | Dr. Ankita Nanda <i>Associate Professor, MBA</i> | Senior Teacher |
| 18. | Mr. Rishi Gupta <i>Assistant Professor, CSE</i> | Senior Teacher |
| 20. | Prof. S.K. Sharma <i>Director Academics, MIET</i> | Special Invitee |
| 20. | Prof. G.S. Sambyal <i>Professor, MCA</i> | Special Invitee |
| 21. | Mr. Ashwani Kumar Padha <i>Controller of Examination, MIET</i> | Special Invitee |
| 22. | Dr. Sahil Sawhney <i>Associate Professor, MBA and In-charge Strategic Initiatives</i> | Member Secretary |



The meeting was held in online mode. At the outset, the Chairperson Prof. Ankur Gupta welcomed all the members of the newly constituted Academic Council of Model Institute of Engineering and Technology (Autonomous) in the first meeting and thereafter, allowed the agenda items to be discussed.

AGENDA ITEMS

1. To consider the Regulations governing the following programmes being offered at MIET:
 - b. B.E. Programme
 - c. M.Tech Programme
 - d. MBA Programme
 - e. MCA Programme
 - f. BBA Programme
 - g. B.Com Programme
 - h. B.Voc Programme

Considered the said Regulations and it was RESOLVED that the same be endorsed to the Governing Body of MIET for approval.

2. To apprise the members of the start of two new UG programmes namely BBA and B.Com from the academic session 2020-21 under the Department of Management Studies as approved by the Governing Body.

The Chairperson apprised the members that a survey of in-demand programmes was carried out in the region and it was found that high-quality BBA and B.Com programmes in the private sector were not on offer. Hence, it was proposed that MIET may start the BBA programme with an intake of 120 students (2 Sections) and B.Com programme with an intake of 60 students (1 Section) from the session 2020-2021 under the ambit of the Department of Management Studies. The matter was placed before the Governing Body at its meeting held on October 22, 2020 and the approval of the Governing Body was received vide Resolution No. 3.

3. To approve adoption of curriculum/syllabi for the following courses at MIET, as currently followed by the University of Jammu for the odd semesters of the academic year 2020-2021:
 - a. B.E Computer Science and Engineering
 - b. B.E Civil Engineering
 - c. B.E Electrical Engineering
 - d. B.E Electronics and Communication Engineering
 - e. B.E Information Technology
 - f. Master of Business Administration (MBA)
 - g. Master of Computer Application (MCA)
 - h. Master of Technology (M.Tech) CSE
 - i. Bachelor of Vocation (B.Voc) Software Development
 - j. Bachelor of Business Administration (BBA)



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- k. Bachelor of Commerce (B.Com)
- l. Applied Science and Humanities (First Year B.E Course)

Discussed the curriculum/syllabi of the said courses and it was RESOLVED that due to the paucity of time the same curriculum as currently approved by the University of Jammu be approved for adoption at MIET for the current semesters.

4. To consider the change in nomenclature of the Department of Management Studies to the School of Management encompassing the MBA, BBA and B.Com programmes.

Considered the change in nomenclature of the Department of Management Studies to the School of Management encompassing the MBA, BBA and B.Com programmes and RESOLVED that the matter be endorsed to the Governing Body for approval.

5. To consider the implementation of 2-year MCA program at MIET from the session 2020-2021 as per the notification of the AICTE.

Considered the implementation of 2-year MCA program at MIET from the academic session 2020-2021 and it was RESOLVED that the matter be endorsed to the Governing Body for approval.

6. To apprise the members of setting up of the Examination Wing at MIET to conduct examinations for all programmes under the provision of the UGC Regulations for Autonomous Colleges, 2018.

The Chairperson informed the members that MIET has established the Examination Wing on the 2nd floor of Academic Block with Retired Joint Registrar, University of Jammu, Sh. Ashwani Kumar Padha being appointed as the Controller of Examinations. A report regarding the setting up of the Examination Wing will also be submitted to the UGC as per requirement. Further, it was resolved to conduct the final examinations for the odd semesters in the online mode after completion of mandatory classwork duration during January, February, 2021.

7. To consider the semester-abroad academic arrangement with the University of Florida, USA for 8th semester B.E students of MIET (CSE, ECE/EE).

The Chairperson apprised the members about the details of the program. The following model for credit transfer was approved:

1. The course structure for 8th semester students at MIET shall comprise all elective courses.
2. The courses offered by the University of Florida shall be listed as electives in the approved list of electives at MIET for 8th semester students.
3. The grades/GPA earned by the students at the University of Florida shall be converted to equivalent percentage utilizing the formula approved by the AICTE.



4. MIET will issue the marksheet for the 8th semester students.

After deliberation on the proposal, it was agreed to and RESOLVED that the matter be placed before the Governing Body for approval. However, the proposed collaboration shall be operationalized from next session onwards.

8. To authorise the Director to constitute the panel and appoint experts to serve as paper setters and examiners for the conduct of examinations.

Discussed the matter and RESOLVED to authorise the Director to constitute the panel and appoint experts to serve as paper setters and examiners for the conduct of examinations to be held in MIET.

9. To consider the fixation of fees for re-evaluation and supplementary examinations at MIET.

RESOLVED that the following proposed fee structure for re-evaluation and supplementary examinations at MIET be approved:

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| Re-evaluation (only for cases where minimum pass marks are not obtained) | Rs. 500 per paper |
| Supplementary Examination | Rs. 2000 for a single paper, Rs. 3000 for 2 or more papers in one semester. |

10. To consider the fixation of remuneration for various examinations related activities by external experts at MIET.

RESOLVED that the following proposed remuneration be approved for examination related activities by external experts at MIET:

| S. No | Activity | Remuneration |
|-------|------------------------------|--|
| a. | Paper Setting | Rs. 1000 per set |
| b. | Paper Checking | Rs. 50 per copy with minimum of Rs. 1000. |
| c. | Project Evaluation/Viva-Voce | Rs. 4000 per day + Rs. 500 conveyance allowance. |
| d. | PG Dissertation Evaluation | Rs. 2000 per dissertation |
| e. | PG Dissertation Viva-Voce | Rs. 5000 per day + Rs. 500 conveyance allowance |



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| f. | Internal Assessment Record Verification/Inspection | Rs. 500 per examination + Rs. 500 conveyance allowance (per examiner), subject to minimum of Rs. 2000. |
| g. | Inspection Fee for Inspector/Member of Flying Squad for Examination Centres | Rs. 2000 + Rs. 500 conveyance allowance per visit. |

The meeting concluded with vote of thanks to the chair.

Prof. Ankur Gupta

Chairperson, Academic Council