



MINUTES OF THE MEETING OF THE GOVERNING BODY

MEETING No.: 3

DATE: 06th August 2022, Time: 2:30 pm

The meeting was chaired by Dr. Renu Gupta, Chairperson and was held at Model Institute of Engineering & Technology, Kot Bhalwal, Jammu, whereas a few members of the Governing body attended the meeting through online mode (G-Meet). At the outset Dr. Gupta welcomed all the members of the Governing Body, the agenda items along with their narration and relevant annexures were circulated to the members on 25th July 2022 over email and were subsequently transacted.

Members present in the meeting of the Governing Body:

1.	Dr. Renu Gupta <i>Chairperson, MIER</i>	Chairperson
2.	Mr. Kuldeep Khoda <i>Former DG, J&K Police & Former Chief Vigilance Officer</i>	Member
3.	Prof. Adit Gupta <i>Director, MIER</i>	Member
4.	Prof. Ashok Aima <i>Ex. Vice Chancellor, Central University of Jammu</i>	Member (Prominent Educationist)
5.	Prof. Savita Dixit <i>Professor and HoD, Department of Chemistry, MANIT, Bhopal</i>	Member (Nominee from UGC)
6.	Prof. Arvind Jasrotia <i>Dean, Faculty of Law and Registrar, University of Jammu</i>	Member (Nominee from University)
7.	Mrs. Ruchika Gupta <i>Joint Director, MIER</i>	Member
8.	Prof. S.K Sharma <i>Professor, ECE, MIET</i>	Member
9.	Prof. G.S. Sambyal <i>Professor, MCA, MIET</i>	Member
10.	Prof. Ankur Gupta <i>Director, MIET</i>	Ex- Officio Member

NOTE: The nominee of the J&K Government could not attend the meeting due to some other commitments.



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1. To approve the minutes of the 2nd Governing Body meeting held on 16th June 2021.

Resolved that the minutes of the meeting of the Governing Body held on 16th June 2021, be confirmed.

2. To consider the action taken report on the decisions taken during the 2nd meeting of the Governing Body held on 16th June 2021.

Resolved that the Action Taken Report on the resolutions of the meeting of the Governing Body held on 16th June 2021 be recorded. The members asked the Director, MIET to follow up with the University of Jammu to devise a viable mechanism to start the PhD programs in specific disciplines at MIET.

3. To report on the start of following programs as approved by the academic council during its 3rd meeting held on 7th January 2022:

- I. Five-year BBA LLB (Hons.) program at MIET with an intake of 120 seats from the academic session 2022-23 as endorsed by the Academic Council.
- II. B.E CSE (Artificial Intelligence and Machine Learning) from the academic session 2022-23 with intake of 60 seats.
- III. BSc. (Hons.) Physics and BSc. (Hons.) Chemistry with an intake of 60 seats each from the academic session 2022-23.
- IV. Increase in intake of MBA from 60 to 120 seats from academic session 2022-23.

Director, MIET apprised the august members regarding the approvals received from:

- a. **The Bar Council of India for start of the Five-year BBA LLB (Hons.) with an intake of 60 seats against an applied intake of 120 seats**
- b. **The AICTE for the start of B.E CSE (Artificial Intelligence and Machine Learning) with an intake of 60 seats increase in intake of MBA from 60 seats to 120 seats**

It was further apprised that the start of the BSc. (Hons.) Physics and BSc. (Hons.) Chemistry programs were put on hold as the program structure needed to be redrafted as per the New Education Policy and the University of Jammu framework, for which additional time was required.

The members resolved to approve the start of the new programs, BBA LLB (Hons.), B.E CSE (AI & ML) and increase in intake in MBA.

4. To consider the report on the following approvals by the academic council during its 3rd meeting held on 7th January 2022:



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- I. Syllabi formulated for 1st and 2nd semesters of BBA (Hons.) and B.Com (Hons.) as recommended by the BoS of the School of Management.

The members were apprised of the curriculum of both the programs as recommended by the Board of Studies of the School of Management and approved by the Academic Council. The members appreciated the curriculum including the provision for specializations in BFSI, IT Analytics and Digital Marketing for the batch 2021-24 onwards, besides introduction of skill-oriented laboratories, community projects, placement preparation etc.

- II. Syllabi formulated for 1st and 2nd semesters of the BA (Hons.) Economics as recommended for the BoS of the School of Management.

The members were apprised of the curriculum of BA (Hons.) Economics as recommended by the Board of Studies of the School of Management and approved by the Academic Council for the first two semesters of the 2022-26 batch. It was informed that the curriculum needs to be redrafted as per recommendations of the New Education Policy and the new framework promulgated by the University of Jammu for which the groundwork has been initiated.

- III. Admissions made at MIET during 2021-22 academic session across all programs.

Resolved that the report on the admissions made at MIET during 2021-2022 in all the programs (as circulated with the agenda), be approved. The members appreciated the gradual increase in overall admissions since the grant of Autonomous status to the institution.

- IV. Organizing graduation day for graduating students at MIET.

The members were apprised about organising Convocation/Graduation Day for the students admitted during 2020-21 onwards at MIET. The committee recognised it as a very important activity which must be held at MIET to build deeper engagement with the students.

- V. Introduction of prizes and medals for students to recognize their academic achievements at MIET.

The members unanimously approved the initiative to award cash prizes and medals of excellence to the batch toppers in respective programs.



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5. To accord approval to the following recommendations made during the 2nd meeting of the finance committee held on 21st April 2022:

- I. Budget utilization for the FY 2021-22.
- II. Projected budget for the financial year 2022-23.
- III. Proposed fee structure for existing programs for the academic year 2022-23.

Proposed fee structure for the following two new programs to be introduced from academic session 2022-23:

- I. B.A (Hons.) Economics.
- II. BBA LLB (Hons.)

Resolved that the recommendations of the Finance Committee held on 21st April 2022 be approved. The following annual fee structure for various programs at MIET for students getting admission during 2022-23 was approved:

Program	Existing Fee Structure (In Rs. per annum)				Proposed Fee Structure (In Rs. per annum) for students getting admission during 2022-23			
	Tuition Fee	Examination & Registration Fee (to be paid at the start of each semester)	Hon./Minor Degree/Specialization Fee (In Rs. Per Annum)	Total Fee	Tuition Fee	Examination & Registration Fee (to be paid at the start of each semester)	Hon./Minor Degree/Specialization Fee (In Rs. Per Annum)	Total Fee
B.E	72400	4700	11,000	88100	75000	5850	11000	91850
MBA	75400	3500	NA	78900	82000	5850	NA	87850
BBA (Hons.)	55000	3500	NA	58500	60000	5850	NA	65850
B.Com (Hons.)	55000	3500	NA	58500	60000	5850	NA	65850
MCA	55000	3500	NA	58500	60000	5850	NA	65850
M.Tech	Unchanged-Same as that of last year Tuition Fee -82000 Examination Fee-3500							



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The Governing Body has also approved the following fee structure for the two new programs at MIET from the academic year 2022-23:

- **B.A (Hons.) Economics**
- **BBA LLB (Hons.)**

S.No	Program	Fee Structure (in Rs. per annum)
1.	BA (Hons.) Economics	Tuition Fee: 60,000 Exam & Registration:5,850 Total: 65,850/-
2	BBA LLB (Hons.)	Tuition Fee:70,000 Exam & Registration:5,850 Total: 75,850/-

The members unanimously resolved that an yearly increase of 5% in fees for all programs be affected for students admitted during the 2022-2023 session and beyond, to factor in the increased inflation.

6. To consider the report on the measures taken to implement the 4-year UG courses under new directives from UGC.

A detailed report was presented before the committee members on the measures taken to implement the 4-year UG courses under new directives from UGC and the broad academic framework promulgated by the University of Jammu. The new curriculum shall be put in place before the start of the academic session 2022-2023 which is expected to be during end October, 2022.

7. To report on the following initiatives:

I. Examinations

Conduct of online examinations and declaration of results for all programs at MIET during 2021-22.

A detailed report on the conduct of final examinations was presented before the esteemed members along with the declaration of the results for different final examinations conducted for the even semesters was presented before the committee members. It was also brought to the notice of the esteemed members that the students and parents have expressed their deep satisfaction upon timely declaration of the results. The members appreciated the efforts of the Controller of Examination wing at MIET for meeting and exceeding stakeholders' expectations.



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II. Recruitment

Staff recruitment and discontinuations since the last meeting of the Governing Body.

The members were apprised about the staff members who left and joined MIET across all departments since the last meeting of the Governing Body (details were circulated with the agenda).

III. Approvals and Accreditation:

- Extended approval accorded to MIET by All India Council for Technical Education and National Assessment and Accreditation Council.
- Submission of compliance report to the National Board of Accreditation for the re-accreditation of the CSE program.
- Submission of pre-qualifier and Self-Assessment report for the MBA Department as part of the NBA accreditation.
- Submission of Annual Quality Assurance Report for the academic session 2020-21 as part of the NAAC accreditation.

The committee members were apprised about the recent developments including:

- a. extended approvals from AICTE to all programs of MIET till 2030.**
- b. NBA Compliance Report for CSE Department was submitted and inspection conducted.**
- c. Pre-qualifier & SAR for MBA Department was submitted to the NBA.**
- d. NAAC - AQAR for the academic session 2020-21 was successfully submitted.**

The Governing Body members appreciated the outcomes attained by the institution with respect to extended approvals, accreditation initiatives and meeting compliance norms for various accreditation bodies.

IV. Teaching and Learning:

- Formulation of Technology Enabled Learning (TEL) policy at MIET.

The members were informed that MIET had framed the draft TEL policy as an outcome of the institution-wide workshop on TEL under the Commonwealth of Learning, UK/Canada, and was approved by the Academic Council. Under this initiative capacities shall be developed in online and hybrid teaching-learning.

- Setting up of the Teaching-Learning Center (TLC) at MIET.

A detailed plan was presented to the members for setting up the Teaching-Learning Centre (TLC) at MIET under the auspices of the Indo-US



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Collaboration for Engineering Education (IUCEE). Prof. Veena Kumar, University of Maryland, USA shall serve as the Honorary Director of the Center. It was informed that the TLC at MIET will focus on improving quality of teaching through training, sharing of best-practices and creation of learning content. The members appreciated the initiative.

- Launch of the online Nebula Cloud laboratories for MIET students.

The members were apprised about the launch of the online Nebula Cloud laboratories for MIET students providing 24x7 access to computing facilities. The members appreciated this major value-addition for the students.

V. Research Development and Innovation:

- Selection of MIET by the Higher Education Department (HED), JK UT to implement the in-house developed Quality Analytics framework, Performance Insight 360 in the 11 government colleges.

The members placed on record their appreciation on the Selection of MIET by the Higher Education Department (HED), JK UT to implement the in-house developed Quality Analytics framework, Performance Insight 360 across 11 Govt. colleges in the Jammu region.

- Institution's performance in the Institution Innovation Council and Atal Ranking for Institution Innovation and Achievement Ranking during 2021-22 academic session.

The members congratulated the institution for its recent achievements in the Institution Innovation Council and Atal Ranking for Institution Innovation and Achievement Ranking during 2021-22.

- Update on research publications during 2021-22.

The members were apprised about the updates on research publications at MIET since the last meeting of the Governing Body. A total of 69 research papers were published in International Journals (31 SCI indexed and 36 in Scopus indexed), 16 papers in International Conferences and 11 patents were filed during the year 2021-22. The committee members appreciated the progress made in the field of research.



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- Receipt of various grants.

The members placed on record their appreciation on receiving grants worth Rs 13.5 Lakh from All India Council of Technical Education and Ministry of Education during the last one year by the college.

VI. Students Activities at MIET

- Merit-based scholarships provided to students admitted during 2021-22 session at MIET under different programs

The members were apprised about the merit-based scholarships provided to the students admitted during 2021-22 session at MIET under different programs, based on their performance in the qualifying examinations. It was informed that a sum of Rs. 6,45,000 (Six Lakh and Forty-Five Thousand only) was disbursed as scholarships to 82 students across all the programs. The committee members appreciated the initiative.

- Placements of students during the academic session 2021-22.

A detailed report was presented before the members of the committee on the placement of the students during the academic session 2021-22. The members appreciated the continuous efforts of the T&P cell in creating placement opportunities for the students.

- Student fest “Sammilan” and I-Survive Adventure Camp.

The members were apprised about the student centric activities focussed on the overall development of the students; the members appreciated the various initiatives undertaken by the college.

The meeting concluded with a vote of thanks to the chair.

Prof. Ankur Gupta
Director, MIET

Dr. Renu Gupta
Chairperson